

DEC 27 2022

Approved

**REQUEST FOR AGENDA PLACEMENT FORM**

**Submission Deadline - Tuesday, 12:00 PM before Court Dates**

**SUBMITTED BY:** Ralph McBroom  
**TODAY'S DATE:** December 13, 2022

**DEPARTMENT:** Purchasing

**DEPARTMENT HEAD:** Ralph McBroom

**REQUESTED AGENDA DATE:** December 27, 2022

**SPECIFIC AGENDA WORDING:** Consideration and approval for the Purchasing Agent to advertise and request proposals for RFP 2023-221 Lab Services for Johnson and Somervell Counties Community Supervision and Corrections Department (CSCD), a political entity of the 18<sup>th</sup>, 249<sup>th</sup>, and 413<sup>th</sup> Judicial Districts.

**PERSON(S) TO PRESENT ITEM:** Ralph McBroom C.P.M.

**SUPPORT MATERIAL:**

<b>TIME: 5 min</b>	<b>ACTION ITEM: X</b>
(Anticipated number of minutes needed to discuss item)	<b>WORKSHOP</b>
	<b>CONSENT:</b>
	<b>EXECUTIVE:</b>

**STAFF NOTICE:**

<b>COUNTY ATTORNEY:</b>	<b>IT DEPARTMENT:</b>
<b>AUDITOR:</b>	<b>PURCHASING DEPARTMENT: X</b>
<b>PERSONNEL:</b>	<b>PUBLIC WORKS:</b>
<b>BUDGET COORDINATOR:</b>	<b>OTHER: CSCD</b>

\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_